

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
October 15, 2020
7:30 p.m**

A. Call to Order

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 7, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight's meeting will be held remotely, with a call in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.

C. Pledge of Allegiance

D. Roll Call

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
	Ms. Johansson		Ms. Nathans		Ms. Stevinson

E. Executive Session – 6:30 p.m.

- Legal, Personnel

Open Public Meeting @ 7:30 p.m.

**F. Superintendent's Report
Business Administrator's Report**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight's meeting is being held virtually, please see the directions on our District's website which specify the manner in which questions and comments may be communicated to the BoE.

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- September 2, 2020 Executive Session Minutes
- September 2, 2020 Regular Meeting Minutes
- September 17, 2020 Executive Session Minutes
- September 17, 2020 Regular Meeting Minutes

	Mr. Casey		Ms. Lamiera		Mr. Reaves
	Mr. Haggerty		Ms. Marto		Mr. Wolkow
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I. Task Groups

- Negotiations Committee – Jeff Reaves

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- Somerset Hills School District – Sarah Nathans
- Wellness Committee - Sonia Marto
- Technology Committee - Thomas Casey
- Security/Safety Ad Hoc - Giovanna Lamiera
- Child Care - Jennifer Johansson

Delegate/Representative Appointments

- New Jersey School Boards Association - Brian Haggerty/Tom Casey
- Somerset Hills Municipal Alliance
- PTO – Suzie Stevinson

J. Business

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Memorandum of Agreement with Law Enforcement

J.1 the following resolution:

BE IT RESOLVED, that the Bedminster Township Board of Education hereby approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Regarding Police Access to School District Security Cameras.

Maintenance Budget Worksheet-Form M-1

J.2 the required Annual Maintenance Budget Amount Worksheet (Form M-1) calculation of \$37,638.00 for the 2021-2022 budget year. This calculation establishes the minimum maintenance budget as per state requirements and guidelines.

Comprehensive Maintenance Plan

J.3 adopt the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year (3) maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Bedminster Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Bedminster Township School District hereby authorizes the School Business Administrator to submit the attached 2021-2022 Comprehensive Maintenance Plan for the Bedminster Township School District in compliance with the Department of Education requirements.

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Facilities Usage Request

J.4 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Rite Aid	Flu vaccine	Room 225	1:30pm-4:30pm on 10/15/2020

Student/Services/Contracts

J.5 the out of district contract for student #319496 to attend Garden Academy in West Orange, NJ effective July 1, 2020 through June 30, 2021 at the total cost of \$125,790.00.

J. agenda items J.1 through J.5

Mr. Casey	Ms. Lamiera	Mr. Reaves
Mr. Haggerty	Ms. Marto	Mr. Wolkow
Ms. Johansson	Ms. Nathans	Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Howard Wolkow

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2020-2021 Financial Reports

K.1 the Report of the Secretary for August and September 2020 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for August and September 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

It is recommended that the Treasurer's Report for August and September 2020 be accepted and filed.

2020-2021 Invoices-General Agency Account

K.2 the invoices presented for payment totaling \$1,109,122.02 from the General Agency Account from September 18, 2020 through October 15, 2020.

Fund	Amount
(10) General Fund	\$1,043,000.41
(12) Capital Outlay	\$5,200.00

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(20) Special Revenue	\$60,921.61
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$1,109,122.02

2020-2021 Invoices-Student Activities Account

K.3 the invoices presented for payment totaling \$0.00 from the Student Activities Account from September 12, 2020 through October 9, 2020.

2020-2021 Invoices-Food Service Account

K.4 the invoices presented for payment totaling \$425.00 from the Food Service Account from September 12, 2020 through October 9, 2020.

2020-2021 Transfers

K.5 transfers for the 2020-2021 school year totaling \$15,000.00 from September 12, 2020 through October 9, 2020 as per the monthly transfer report.

Nurse's Office

K.6 the proposal from Hanna's Mechanical Contractor's, Inc. for repairs to the new Nurse's office (Room 284) at Bedminster School. This is to provide negative air pressure in order to ventilate office and create a more suitable and safer environment to address COVID-19 concerns.

We solicited quotes from five vendors, two of whom declined to submit a quote. The following are the three quotes received.

1. Hanna's Mechanical Contractor's, Inc. \$3,250.00
2. Sunnyfield Corp. \$5,500.00
3. Industrial Cooling Corp. \$5,900.00

Therefore, a contract with Hanna's Mechanical Contractor's, Inc. is hereby awarded.

K.7 Parette Somjen Architects, LLC to prepare specifications for the new Nurse's office (Room 284) to upgrade the ventilation system in the amount of \$5,350.00

Mechanical Ventilation

K.8 a proposal dated 9/25/2020 for Parette Somjen, LLC in the amount of \$1,900.00 to perform professional services for a preliminary mechanical ventilation analysis in accordance with ASHARE epidemic task force..

K. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items K.1 through K.8

	Mr. Casey		Ms. Lamiera		Mr. Reaves
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L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Revisions/Salary Adjustments

L.1 Meredith Valentine from MA Step 16 (\$80,135.00) to MA+30 Step 16 (\$81,855.00) effective September 1, 2020 for the 2020-2021 school year per the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023.

Retirement

L.2 the retirement of Jo-Anne Magyar, Supervisor of Building and Grounds, effective January 1, 2021 and thank you for her dedicated service to the students of Bedminster Township School.

Workshops

L.3 the following staff for the workshop listed:

NAME	DATE	TITLE	COST
Edward Billings	10/14/2020-10/16/2020	NJRPA - Playground Safety	\$625.00
Stephen Lemoine	Fall 2020	Structural and Mechanical Systems	\$483.00
	Fall 2020	Information Systems	\$483.00
James Puglia	Fall 2020	Computer Science VEXcode Virtual Robotics Certification training	\$0.00

Paraprofessional SOA

L.4 the Statement of Assurance (SOA) regarding the use of Paraprofessional Staff for the 2020-2021 school year.

New Hire

L.5 Dr. Elizabeth Omega as Middle School Principal at the annual salary of \$123,000.00 (prorated) effective on or about December 14, 2020 through June 30, 2021 pursuant to a successful clearance of P.L. 2018, c.5.

L.6 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on November 19, 2020.

L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.6

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

**November 19, 2020
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**